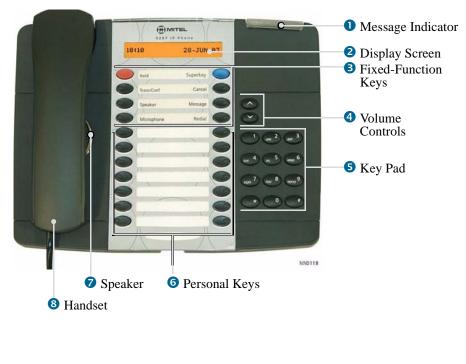
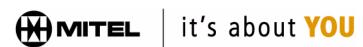
Quick Reference Guide

MITEL NETWORKS

5207 IP Phone





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IP Phone - 3300 ICP User Guide located at www.mitel.com or contact vour Administrator. **Transferring a Call** Making a Call 8 Lift the handset. **3** Press **Trans/Conf**. **5** Dial the number. **5** Dial the number. **6** or Press a Speed Call. 8 Hang up. or announce the transfer and hang up. **3** or Press **Redial**. **Conferencing Calls Placing a Call on Hold 3** Press Trans/Conf. 3 Press Hold **5** Dial the number. Wait for an answer. **3** Press Trans/Conf. **Retrieving a Call from Hold 6** Press the flashing line key. **Programming a Speed Call 3** Press **Superkey**. Leaving a Message **5** Press **#** until "Personal Keys?" appears. **5** Press * for Yes. **1** If the Message Indicator is lit, **3** Press Message, or if a voice mail **6** Press a personal key. system answers, record a message. **5** Press * to change the key. **5** Dial the number, **3** or Press **Redial**. **Retrieving a Message 6** Press the personal key again to save the changes. **3** Press Message. **5** Press * to make the number private, or press # to keep the number visible. **3** Press **Superkey**.

NOTE: For more information on how to use the 5207 IP Phone, refer to the 5207

